EUROPEAN DOUBLE DEGREES: TERMS AND CONDITIONS

I understand that my application to, and participation in, one of The University of Queensland’s European Double Degree Programs is subject to the following terms and conditions.

I acknowledge that:

1. Although UQ may accept me to participate in a European Double Degree, officials at the Host Institution or Host Organisation will make the final decision regarding the outcome of my application.

2. The University will share relevant personal and academic information with Host Institution or Host Organisation and that this information may be subject to the privacy provisions of the Host country.

UQ REQUIREMENTS

3. I am responsible for ensuring that my contact details on MySI-NET are accurate.

4. I am responsible for checking my UQ email account regularly. If I wish to use an alternative email I will arrange for my student email to be forwarded to that account. This can be set up through UQ Connect at the following website: UQ Student Email Redirection Options

5. I am responsible for ensuring that I enrol at UQ in the correct European Double Degree course code (on MySI-NET) for each semester I am studying at the Host Institution.

6. I am responsible for ensuring that I complete any fee related tasks (e.g. HECS-HELP and/or SA-HELP forms, if relevant) in MySI-Net each semester.

UNIVERSITY REPRESENTATION AND CONDUCT

7. While preparing for and undertaking my European Double Degree, I am a representative of The University of Queensland and will abide by the UQ Student Charter and all other relevant policies that guide student conduct.

8. Throughout my European Double Degree, I will abide by the standards, policies and regulations of any Host Institution or Host Organisation forming a part of this program. If I fail to meet or abide by the relevant standards, policies or rules of the Host Institution or Host Organisation, or otherwise cause concern, these organisations may notify UQ of my behaviour.

COURSES, ENROLMENT and CREDIT

9. I am responsible for seeking approval regarding my enrolment at the Host Institution to ensure I correctly enrol to meet the Host University program requirements.

10. Failing a course or courses while participating in a European Double Degree may result in the lengthening of my UQ program.

11. I am responsible for ensuring that the Host Institution provides an official academic transcript to UQ to enable credit to be processed, and I am responsible for ensuring that my UQ academic record (MySI-NET) reflects this credit within six months of completing studies at the Host Institution.

12. I am responsible for researching and understanding the full financial implications involved in my European Double Degree, and agree to pay all required fees in full by the published deadlines to the appropriate recipients.
EUROPEAN DOUBLE DEGREES: TERMS AND CONDITIONS

13. The University of Queensland is unable to record the grades obtained from study at another institution as part of the credit transfer towards a UQ program; therefore, the grades I receive from my European Double Degree will not count towards my Grade Point Average (GPA) at UQ. However, UQ will consider these results in the determination of University Medal calculations in accordance with UQ policy and Senate Rules. I understand that results received from a European Double Degree may also be taken into consideration when applying for Medical School, honours, and post-graduate studies etc.

SPONSORED STUDENTS / STUDENTS IN RECEIPT OF SCHOLARSHIPS

14. I am responsible for confirming with my sponsor and/or UQ Scholarships whether I am eligible to participate in a European Double Degree, and how this may impact my sponsored status.

ADDITIONAL REQUIREMENTS FOR EXCHANGE

15. I will be charged tuition fees at UQ while completing the European Double Degree, but am not required to pay any tuition fees to the Host Institution. I understand that I am required to pay for the units in which I am enrolled at UQ (according to my fee status) regardless of the number of units granted towards my UQ degree for the courses undertaken at the Host Institution.

TRAVEL ARRANGEMENTS

16. I will not plan travel (purchase flights, book accommodation etc.) until I have received an official acceptance letter from the Host Institution and have obtained my student visa (if required).

17. I am responsible for managing my own accommodation, transportation, passports, and visas for my European Double Degree.

INSURANCE COVERAGE

18. I must complete and submit the Travel Notification Form prior to departure to activate the UQ Corporate Travel Insurance cover for the duration of my European Double Degree.

19. I am responsible for ensuring that I have any health and travel insurance coverage required by my Host Institution.

SAFETY AND SECURITY

20. I am responsible for my own safety and security while travelling overseas to undertake my European Double Degree.

21. I am responsible for registering with Smarttraveller so that my government will be able to contact me in times of emergency.

22. I am responsible for checking the Department of Foreign Affairs and Trade website to check travel advisories before booking any travel.

23. I understand that UQ cannot support participation in a European Double Degree in any country that is allocated a Smarttraveller status of ‘reconsider your need to travel’ or higher: I understand that I may incur financial losses if this status changes between application to and commencement of my European Double Degree.