

# Engineering Professional Practice Reflection Submission guide

## Download your reflections template

You are able to download the reflections template from the EPP website or the Engineering Professional Practice 2025 organisation on Blackboard.

 **Engineering Professional Practice Requirements** 

Enabled: Statistics Tracking

All UQ Bachelor of Engineering, Bachelor of Engineering (Honours), Bachelor of Engineering (Honours)/Master of Engineering, Master of Engineering and Master of Engineering (Professional) students must complete 430 hours of [Engineering Professional Practice](#). This includes

1. Maintain an up-to-date record of your professional practice hours via the [EPP System/EPP Hub\\*](#) and,
2. Submit [reflections](#) on your Engineering Professional Practice in line with the Engineers Australia Stage 1 Competencies. **Reflections must be submitted on this reflections template.**

Please note that **ALL** engineering professional practice requirements (hours and reflections) must be submitted **as per the 2025 submission deadlines below**. If these requirements are not met, you will not be eligible to graduate. Where requirements are dependent on course completion, your professional practice status will remain incomplete until course grades are released.

\*EPP Hub will be available from Semester 1 2025. You can continue to claim your EPP hours in the EPP System in the meantime.

**2025 submission deadlines**

**Semester 1, 2025 Graduation:**

- Professional Practice hours claims must be **submitted** in your EPP Hub by 4:00 PM Friday 2 May 2025
- Reflections must be **submitted** through Blackboard by 4:00 PM Friday 2 May 2025. Reflections submitted by the deadline will be marked in time for graduation checks. **No extension requests will be granted**

**Semester 2, 2025 Graduation:**

- Professional Practice hours claims must be **submitted** in your EPP Hub by 4:00 PM Friday 26 September 2025
- Reflections must be **submitted** through Blackboard by 4:00 PM Friday 26 September 2025. Reflections submitted by the deadline will be marked in time for graduation checks. **No extension requests will be granted**

All details regarding deadlines can be found on the [EAIT Engineering Professional Practice](#) website.

The use of artificial intelligence (AI) or machine translation (MT) may constitute misconduct under the Student Code of Conduct. This reflection task evaluates a student's ability, skills, and knowledge without the aid of AI and this task is intended to capture your own experiences and tone of voice. Students are advised that the use of AI and/or MT technology to develop responses and reflections is strictly prohibited. This includes the use of AI tools such as generative AI and/or grammar checking services that utilise AI such as ChatGPT, Grammarly etc. The use of artificial intelligence (AI) and machine translation (MT) in reflections is monitored and investigations will be undertaken where it is suspected that AI or MT has been used. As part of the investigation process, students may be required to attend an interview with a member of academic staff where they will be asked questions regarding their reflections. The investigation process will take time and may put your graduation eligibility at risk.

## Submit your reflections assessment for marking

1. You can access the Engineering Professional Practice 2025 Organisation [here](#).
2. Click on the 'Submit' button to enroll in the organisation.

### Self-Enrolment

ENROL IN ORGANISATION: [EAIT1033] ENGINEERING PROFESSIONAL PRACTICE 2025 (EAIT1033\_7520\_00012)

Instructor: Lucy Burke, Laura Jeffress, Kristin Crear, Olivia Dwyer, Karen Kinnear, Michelle Carruthers, Kristen Pavasovic, Tara Nance, Flora Kazai, James Hardy, Nicholle Eford, Chelsea Muir, Minami Yoshida, Rose Clements, Katie Blanch, Karen Foster, Greg Birkett, Jeannette Watson

Description: All UQ Bachelor of Engineering, Bachelor of Engineering (Honours), Bachelor of Engineering (Honours)/Master of Engineering and Master of Engineering students must complete Engineering Professional Practice (EPP). Visit the EAIT Engineering Professional Practice Website for further details on what is required to fulfill the EPP requirement. <https://www.eait.uq.edu.au/current-students/employability/engineering-professional-practice> if you are graduating in 2025, EPP reflections must be submitted to this Blackboard organisation by the semester due dates specified below: Semester 1 2025 graduation: 4:00pm 2 May 2025 Semester 2 2025 graduation: 4:00pm 26 Sept 2025 These due dates are fixed and no extensions will be granted. Failure to submit by these deadline may delay your graduation. PURPOSE: Management of the Engineering Professional Practice Reflection submission

Categories: Education:Higher Education

*Click **Submit** to proceed.*

Cancel **Submit**

3. Select OK to continue to the course.

### Self-Enrolment

**Success:** [REDACTED] enrolled in [EAIT1033] Engineering Professional Practice 2025 (EAIT1033\_7520\_00012). Select **OK** to continue to the course.  
Wednesday, 13 November 2024 12:51:19 o'clock AEST

**← OK**

#### 4. Select your relevant School assessment link



##### **Civil Engineering Reflections Sem 1, 2025**

Availability: Item is not available, but some students or groups may have access.

Enabled: Adaptive Release

Students from the following specialisations/fields of study should submit to this assessment folder:

- Civil Engineering
- Civil Engineering (Professional)



##### **Chemical Engineering Reflections Sem 1, 2025**

Availability: Item is not available, but some students or groups may have access.

Enabled: Adaptive Release

Students from the following specialisations/fields of study should submit to this assessment folder:

- Chemical Engineering
- Chemical Engineering (Professional)
- Bioengineering (Professional)
- Chemical Engineering (Professional)
- Urban Water Engineering (Professional)



##### **EECS Engineering Reflections Sem 1, 2025**

Availability: Item is not available, but some students or groups may have access.

Enabled: Adaptive Release

Students from the following specialisations/fields of study should submit to this assessment folder:

- Electrical Engineering
- Software Engineering
- Electrical Engineering (Professional)
- Software Engineering (Professional)



##### **Mech and Mining Engineering Reflections Sem 1, 2025**

Availability: Item is not available, but some students or groups may have access.

Enabled: Adaptive Release

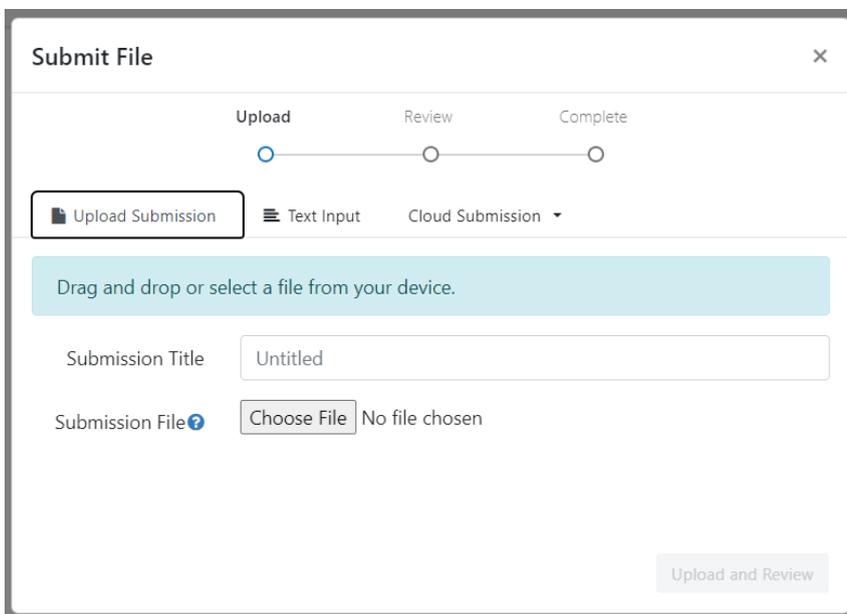
Students from the following specialisations/fields of study should submit to this assessment folder:

- Mechanical Engineering
- Mechatronic Engineering
- Materials and Manufacturing Engineering (Professional)
- Mechanical Engineering (Professional)

5. Upload your reflections using the template you downloaded from the EPP System.



Upload Submission



If your assessment has been marked with a Pass this will be displayed in Blackboard in “My Grades”



If your assessment has been marked with a Fail you may re-write your reflection and re-submit as many times as you need until you receive a Pass.